

**Government of Jharkhand
Cabinet (Election) Department
Sector-2, Dhurwa, Ranchi**

Letter Number:-

Dated:/...../2013

**Request for Proposal
For
Providing services of audio-video mobile display at PS Locations
of Jharkhand**

Sealed Tenders are invited from experienced and interested bidders for **Providing services of audio-video mobile display at Polling Station Locations of Jharkhand** as per scope of work defined in the tender document. The tender document may be purchased from the office of the undersigned. Various important dates are as follows:

Sale of tender Document	From 03:00 PM on 6.3.2013 to 2:00 PM on 25.3.2013
Date and time of Pre bid meeting	3.PM on 14.3.2013 in CEO office
Last Date & Time of Submission of tender Document	Up to 3:00 PM on 28.3.2013
Date & Time of General Cum Technical Bid Opening	At 4:00 PM on 28.3.2013
Date of Time of Financial Bid Opening	At 4:00 PM on 01.04.2013

Cost of Tender Document	Rs. 2,000/- (Two Thousand Only)
	To be paid in form of DD from a nationalized/scheduled bank in favor of Chief Electoral Officer, Jharkhand, payable at Ranchi
EMD	Rs. 100,000/- (One Lakh Only)
	(in the form of DD from a nationalized/scheduled bank in favor of Chief Electoral Officer, Jharkhand, payable at Ranchi.)

The tender document is available on the website: jharkhand.gov.in/ceo. The Last date for submission of Tender:**28.3.2013 up to 3.00PM.**

**Chief Electoral Officer, Jharkhand
Ranchi**

Tender Document
for
Providing services of audio-video mobile display
at
PS Locations
of
Jharkhand

Price: Rs.2000/-

About Election Commission of India (ECI)

India is the largest democratic setup in world with Parliamentary form of elected Government. On 25th January 1950, Election Commission of India was constituted as an independent Constitutional body vested with powers and responsibilities for conducting fair elections to Parliament, to Legislatures of the States and the Union Territories, elections to the offices of President and Vice-President as enumerated under the Constitution of India.

In order to effectively implement the vision of Election Commission of India, the work is supervised, executed, performed through the Office of Chief Electoral Officers at State Level.

In a quest to provide the most represented Government at every level, it is imperative that more and more citizens of India participate in the electoral process. Election Commission of India has been formulating strategies, plans, workshops, etc. to generate awareness, educate voters about the importance of exercising their franchise correctly. The effort is also to consistently generate faith and mandate of electorate in the entire process.

Scope of Work

Presently, Office of Chief Electoral Officer (o/o CEO), Jharkhand has planned to engage a Bidder that will operate mobile audio-visual vans, as per specifications given in this document, at all polling station locations in Jharkhand. O/o CEO will provide multimedia contents to the Bidder who offers the lowest evaluated rates. The contents will contain various aspects of Election, processes, voting, enrolment, awareness amongst voters, etc. These contents will be screened regularly by the Bidder for achieving objective of ECI through mobile audio-video van at all polling station locations and as per schedule given by O/o CEO, Jharkhand, Ranchi. O/o CEO, Jharkhand, Ranchi will pay a consolidated rental, per show wise, to the agency for carrying out this scope of work, initially for one year contract period, which may be extended further as required. Bidder will have to complete the work within about sixteen weeks from the date of award of order. The date and timing of projection of contents at booth level shall be as per schedule provided by the Office of Chief Electoral Officer. The Bidder will be required to distribute printed forms 6, 7, 8 and 8A and other publicity materials and items as directed by the o/o CEO. The bidder will also be required to obtain digital images of the unphotographed electors in consultation with the Booth Level Officer (BLO) and provide those images to the BLO the same day in a CD/DVD.

In order to standardise the implementation of the project, Office of Chief Electoral Officer has listed the minimum technical requirement of each equipment. Bidders are instructed to adhere to the minimum specifications. Bidder shall provide qualified supervisors for monitoring the sites.

The bidder shall be responsible for providing the above services and facilitate the Office of Chief Electoral Officer in achieving the above objectives. Office of Chief Electoral Officer will designate an officer to monitor the project on day to day basis and the Bidder will be required to co-ordinate with him.

GENERAL TERMS AND CONDITIONS:

Note: Bidders should read these conditions carefully and comply strictly while sending/submitting their offer.

I. Items under the contract: The detailed Technical Specifications of the Systems proposed are given in the Technical Bid Section.

II. Bid submission, Opening and Validity of the Bids: The bids can be submitted till 3 PM on **26.3.2013**. The Financial Bids of only the bidders, short listed from the Technical bid, will be opened. The bids will be opened on scheduled date and time. Financial bid should be valid for a minimum period of 365 days from the date of tender opening for placing the initial order, which may be extended if required. The basic prices in Indian rupees should be quoted separately for each set of item given in the tender inclusive of interface cables, power cables, consumables, fuel, vehicle maintenance and operation, road

tax, tool taxes, Service Tax/VAT. Financial bid will be evaluated on the basis of total price i.e. all inclusive price.

III. Evaluation of Bids: O/o CEO, Jharkhand, Ranchi shall shortlist the Technical Bids on the basis of Technical parameters. The names of short listed bidders will be communicated to only those bidders whose Technical bids are found suitable for opening the financial bids. The bidders, who are not registered with Jharkhand State VAT, if selected, shall have to get themselves registered with Jharkhand State Tax before receiving award of contract or purchase order.

IV. Selection of Vendor: The lowest quotation identified amongst all the financial bids would be derived on the basis of the lowest evaluated financial bid, if all the features in the specifications of tender document have been complied with.

The decision of Chief Electoral Officer, Jharkhand, Ranchi will be final. The issuance of a Letter of Intent (LoI) in favor of the successful bidder would be co-terminus with the Awarding of the Contract for this Tender.

V. Chief Electoral Officer, Jharkhand, Ranchi reserves the right to cancel / abrogate the whole or a part of this tender document without assigning any reason.

VI. Earnest Money/Security Deposit:

The Pre-qualification cum Technical Bid should also contain relevant supporting documents and Earnest Money Deposit (EMD) in the form of Demand Draft/Pay order/Irrevocable Bank Guarantee (valid for fifteen month) of any nationalized bank drawn in favor of Chief Electoral Officer, Jharkhand, payable at Ranchi. **EMD for the entire project is Rs. 100,000/- (Rupees One Lakh only).** The Earnest Money Deposit of the unsuccessful bidders will be refunded without any interest.

VII. Warranty / Guarantee Clause:

The bidder would Guarantee to provide services at the lowest evaluated rates covering the scope of work, during the aforesaid period of one year from the date of tender finalisation.

VIII. In the event the Bidder / company or the concerned division of the Bidder's Company is taken over / bought over by another company, all the obligations under the agreement with O/o CEO, Jharkhand, Ranchi should be passed on for compliance by the new company in the negotiation for their transfer.

IX. The Bidder will follow fair trade practices in executing the purchase orders placed by O/o CEO, Jharkhand, Ranchi.

X. The Successful Bidder must open a local office (If non-existent) within the geographical and administrative boundaries of the State of Jharkhand within one month from the Awarding of Contract.

XI. Liquidated Damage: Any unjustified and unacceptable delay in delivery beyond the delivery schedule as per work order (which shall not be more than sixteen weeks for entire scope of work) will render the Bidder liable for damage at the rate of 0.5 % (half percent) per week for the portion of delay subject to a maximum of ten weeks beyond which the deduction at the rate of 1% per week may be made, except in case of exemption approved in advance by O/o CEO, Jharkhand, Ranchi.

XII. A pre-receipted bill shall be submitted in triplicate in the name of O/o CEO, Jharkhand, Ranchi or designated authority for payment.

XIII. Neither any document nor any clarification will be received after the last day/date of bid submission day/date.

XIV. Force Majeure:

Neither party shall be responsible to the other for any delay or failure in performance of its obligations due to any occurrence commonly known as Force Majeure which is beyond the control of any of the parties, including, but without limited to, fire, flood, explosion, acts of God or any Governmental body, public disorder, riots, embargoes, or strikes, acts of military authority, epidemics, strikes, lockouts or other labor disputes, insurrections, civil commotion, war enemy actions. If a Force Majeure arises, the Bidder shall promptly notify Tenderer in writing of such condition and the cause thereof. Unless otherwise directed by Tenderer, the successful bidder shall continue to perform his obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The successful bidder shall be excused from performance of his obligations in whole or part as long as such causes, circumstances or events shall continue to prevent or delay such performance.

XV. Tenders not conforming to any or all the above terms and conditions are liable to be rejected.

XVI. All disputes would be settled amicably through discussion between the parties. However, in the event of non-resolution, they would be subject to arbitration as per provision of the Indian Arbitration Act.

XVII. Eligibility Criteria

Technical Eligibility Criteria:

- i. The cumulative turnover of the Bidding company should be more than Rs. Five Crores in the last three years, inclusive of Rs. Two Crore in any one year. Balance sheet or annual report should be submitted along with the bid.
- ii. All Equipment should be from reputed ISO 9001 certified OEM. The brand and model should be clearly mentioned.
- iii. Bidder should be authorised for this tender by the OEM, whose products have been quoted.
- iv. The bidder must enclose complete technical details under the seal of OEM.
- v. If the above documents are not submitted then the bid will be rejected.
- vi. Bidder should have at least two of the ISO 9001, ISO14001, ISO27001 and ISO20001 certifications.
- vii. Bidder should have experience of similar work by any department of Government of India or some State Government with minimum 2000 (two thousand) locations in single work order. (bidder to enclose proof).
- viii. Bidder shall sign all the pages of the tender document and other documents in full.
- ix. Bid shall be submitted under two bid system, namely technical and financial in separate wax sealed covers/envelops, duly superscribed with tender no., date of opening, date of closing. The Technical and Financial Bid shall then be kept in in another wax sealed covers/envelops. Bids contained in damaged envelops/covers and not as prescribed shall be rejected.
- x. Bidders are required to submit Execution Plan, Technical & Functional, alongwith their offer.
- xii. All equipment shall be brand new, and that no refurbished and or old and or used

equipment shall be used by the bidder in this project except for the vehicles

- xi. Bidders failing to comply any one or all of the stipulated terms, specifications, eligibility etc. as contained in this tender document shall be summarily rejected.
- xii. Bidder must have been in existence for minimum five years, with an existing office in Jharkhand for minimum 1 year as on date of quoting. (enclose proof of Registration)
- xii. Bidder must be a profit making company in last three financial years.

(Expressions like Bidder, and or company, and or Tenderer shall mean a company bidding and or submitting their offer in this Tender)

XXI. Payment Schedule

Sl. No.	Percentage (%) of payment & Condition/Event
1	25% Of the total contract value will be paid towards mobilisation cost of the project against submission of bank Guarantee of the like amount in favour of CEO Jharkhand. The successful bidder would have to start the work within 15 days of payment of the mobilisation cost
2	65% payment of total contract value shall be made on submission of completion report of a/v display by District Election Officer, in a lot of 250 sites.
3	Remaining 10% of the total contract value shall be paid after completion of total awarded work.
4	Payment shall be made after deducting state taxes, if any, at source.
Note: remittance charge on payment made shall be borne by the bidder.	

XXII. Reproduced/ re-word-processed formats or bidder's own formats for the price quotations will disqualify the tender.

Technical Bid

The **Bill of Material** for per projection set up shall be as under :

Sl. No.	Description	Qty
01	Mobile Vehicle*	1
02	Portable Genset or alternate power source	1
03	All Weather Outdoor Speakers with amplifier	1
04	Media Player	1
05	High Brightness Projector	1
06	Hi Gain Screen	1
07	VAN driver with valid license and operator	1
08	Camera	1

* In case of carrier vehicle the qty could be less.

1. Mobile Vehicle		Compliance (YES / NO)
The vehicle should be in perfect running condition and not older than January 2010 model		
The vehicle should not have done more than thirty thousand kilometres		
The vehicle should have valid and up-to-date tax payment papers (as on the date of ordering).		
The vehicle should have commercial upto date license		
The vehicle should have relevant valid insurance		
The vehicle should have clearance certificate from pollution control board		
The vehicle should be with spare tyre & Tube in good condition		
All the lights, horns etc. should be in working condition		
The vehicle should have adequate space to carry equipment		
The vehicle should have provision so that most of the enumerated equipment remains mounted inside.		
Entire fuel, maintenance, repair etc. shall be on cost to the bidder during period of contract.		
VAN will be painted with Election Commission logo and design or have a vinyl / flex banner mounted.		
2. Portable Genset or alternate power source		Compliance (YES / NO)
This is required to power all the other peripherals and equipment under the set.		
Bidder should calculate the load factor of other equipment so as to quote for correct size of genset or power source. Ideally 3KVA is recommended. To have 3KVA		
The source should not produce noise pollution.		
The product should be ISO 9001 certified.		
3 & 4. All Weather Outdoor Speakers with amplifier		Compliance (YES / NO)
Power Output	HF – 40 watts RMS LF – 130 watts RMS	
SPL	123 dB	
Transducer	1 x 3/4" Compression driver 1 x 8" Long coil bass driver	
Enclosures	Injection molded plastic	
Frequency Response	70-20,000Hz	
Signal to Noise Ratio	60dB	
Input connections	Independent 2 channel XLR mic / line inputs	
Output connections	XLR Line out with mix add function	
HF Coverage Angle	90x45 degree	
Amplifier	2 way	
5. High Brightness Projector		Compliance (YES / NO)
3 LCD Projector		
0.55" LCD Size		
F-Number 1.44		
Focal Length : 16.7 Mm		

Zoom Ratio : 1.0 - 1.35 (Digital Zoom)		
White Light Output (Normal/Eco) : 2800 lumens		
Colour Light Output (Normal/Eco) : 2800 Lumens		
Contrast Ratio - 3000:1		
Screen Size (Projected Distance) : 30" - 350"		
Throw Ratio : 1.45 - 1.96 (Wide - Tele)		
Keystone Correction Vertical / Horizontal Angle - $\pm 30^\circ$ / $\pm 30^\circ$ Automatic : Vertical		
Analog input	D-Sub 15pin (Blue) x 1	
	Composite Video: RCA (Yellow) x 1	
	Component Video: D-sub 15pin (Blue) (common with Analog RGB connector)	
	S-Video: Mini DIN x 1	
	RCA (White/Red) x 1	
	HDMI x 1	
	USB TYPE A	
	USB TYPE B	
USB DISPLAY	Yes (3-in-1)	
	USB Slideshow	
6. Hi Gain Screen		Compliance (YES / NO)
Screen Gain	1.2	
Viewing Angle	160 degrees (horizontal) ; 150 degrees (vertical)	
Screen Material	Matte White with fibreglass coating,	
	Flame Retardant and fungus resistant	
Construction	Heavy Duty casing with powder-coating finishing	
	Strong tensioning device to ensure flat screen	
	Auto-Gear Mechanism for precise and effective stopping at desired height	
	Auto-Gear Mechanism to allow screen roll up smoothly and steadily like a motorized screen	
Size	100" Diagonal	
7. Driver-Operator with valid license and operator		Compliance (YES / NO)
The driver should have valid license to drive the defined vehicle		
The driver should be aware of the route of the district where he would be deployed		
The operator should be capable of handling the equipment		
8. Media / Video Player		Compliance (YES / NO)
The Player should be of any reputed make		
It should have inbuilt USB port to play contents through USB Port		
It should be capable of playing all possible video and audio formats.		
It should have 2 RCA and 1 analog video out		
9. Camera		Compliance (YES / NO)
12 mega pixel		

5x optical zoom	
HD 720p	
Inbuilt flash	
3" display screen	
Minimum 8 GB memory	
Video recording enabled	
Real time date & time imprinting	

Financial Bid

Office of The Chief Electoral Officer, Jharkhand, Ranchi

Name of Bidder : _____

Address for Correspondence : _____

Sl. No.	Description	Consolidated Rate per PS location
01	Each Booth location as per scope of Work, including manpower, fuel, travelling, project management, content development etc. Government will not pay any thing over and above quoted rates.	

The Total price offered in words : _____

Signature and Seal of bidder